



Joining Instructions

Austria
Theresan Military Academy
Institute for Basic Officer Education



**Joining
Instructions**

for the

International

**Spring/Summer Semester &
Internships**



Joining Instructions

Welcome & Congratulations:

First of all, let me – in my capacity as the Head of International Office and Chairman of the EU Military Erasmus (EMILYO) Implementation Group of the “*European Initiative for the exchange of young officers inspired by Erasmus*” – warmly welcome you for the Internship at the Theresan Military Academy in Wiener Neustadt. This Internship will have great impact on the formation and strengthening of the European identity of young Officers & Cadets & Midshipmen & Students.

Please read the following instructions carefully.

Arrival:

- You will be transported from the arrival destination you have already reported to the International Office – preferably with the Application Form – to the Academy.
- If you have not reported your arrival destination and arrival time so far – please do it at least **10 days before arrival. Those ones, who will not give us any information by this date, will have to find their own way to the Theresan Military Academy.**
- The Austrian “Buddy-Cadets” or the International Office have the task to get in contact with you (young Officers & Cadets & Midshipmen & Students) prior to your arrival.
- **Plane:** Those ones who will arrive by plane will be picked-up at Vienna International Airport / arrival hall. Have a look to somebody in Austrian combat uniform and/or a plate where “Theresan Military Academy” is on it.
- **Public bus:** Those ones who will arrive by public bus will be picked-up at bus-stations in Vienna. Please provide us with the exact arrival location and arrival time.
- **Own car:** Those ones who will arrive by their own car please give a phone call to the POCs some 30 minutes before arrival.
- **Train:** Those ones who will arrive by train – please arrange your arrival to Railway Station Wiener Neustadt. You will be transported from there to the Academy.
- Report your arrival (preferably with the Application Form) – if not done so far – to:
Ms. PISTRACHER Livia; cell phone: +43 664 622 2131; mail:
thermilak.international@bmlv.gv.at



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In-Processing for young Officers & Cadets & Midshipmen & Students:

- During the in-processing phase, you will receive a welcome-package with all the material you need.
- You will be guided to those parts of the Academy, which you need to start (accommodation, bathrooms, dining-hall, lecture rooms, computer-rooms, etc.).
- You also will receive a guided tour (during one of the first working days after arrival) through the Academy to get familiar with.

Accommodation:






- Young Officers & Cadets & Midshipmen & Students will preferably be accommodated together with Austrian Cadets without any charging. We cannot provide “hotel standard”, that’s why you are requested to bring along also your own towels/washing things.

Meals:

- You will have access to our dining halls where breakfast, lunch, and dinner are provided without any charging.
- There are different possibilities to combine your meals – you can take from the buffet whatever you want.
- 4 times per week (Wednesdays, Fridays, Saturdays, and Sundays) dinner is just provided with packed meal. Optionally you will receive meals, which you can warm-up in the Cadets Club’s kitchen.
- Inside the welcome package you will find the opening hours of our dining hall.
- There are also restaurants inside the Academy where you can order drinks or meals for a cheap price – but there you have to pay for your consumption.

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Dress codes – during the **Internship** you will need the following clothes:

<p>Our daily dress is combat/field uniform – or equivalent civilian clothes for civilian students. Take into consideration that the Internship lasts during winter/spring time – warm clothes are needed too.</p>	
<p>Casual civilian clothes are needed for leisure time activities.</p>	
<p>Physical training suit (clothing during sport activities). Please take into consideration that in winter time it will be cold in Austria.</p>	
<p>For outdoor activities, you will need some rain protection. The combination “umbrella + uniform” is not allowed in Austria; therefore young Officers & Cadets & Midshipmen need some other “uniform rain-protection”.</p>	
<p>For special activities – just in case you need e.g. combat gears – you will be equipped by the Academy.</p>	

Washing machines are available at the Academy.



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Sports:

- The gym is available for you on a 24/7 basis.
- The Academy is situated nearby a huge park where you have great possibilities for running. Please have a look to the sketch on the last page.
- We also have a sports hall and sports field with many possibilities.

Internet:

- Young Officers & Cadets & Midshipmen & Students will be provided with an Internet account for purpose of having free access to internet on a 24/7-basis in our computer-rooms (except, when lectures take place in these rooms).
- You will also receive login data for our WLAN (without charging) to have the possibility for using the Internet on your private notebook/smartphone in the lecture rooms or inside your accommodation.

Daily Life of young Officers & Cadets & Midshipmen & Students:

- On your first duty-day, you will receive an introduction by the International Office.
- For each week (just for specific activities) a schedule is created, which you will find on screens on our floors or with printouts on specific boards.
- The international Office will help you solving problems.
- All of you (also civilian students) have to line-up in the morning at 07:30 hrs. for the daily roll-call of the class (Monday-Friday).
- After duty, you can leave the Academy. You are to be back for the roll-call at 07:30 the next day – fit for duty of course.
- Weekends are off-duty and you may leave the Academy whenever you want and return whenever you want.
- If you need days off, short periods are up to the Class Commander to decide, longer periods are up to the Head of International Office who will get in contact with your superiors to come to a decision prior to your leave.



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Evaluation:

- You are requested to evaluate the Internship. The necessary papers you will receive on the first duty-days.

COVID (SARS-CoV-2) rules of procedure:

- The Internship during spring/summer semester at the Theresian Military Academy will be conducted as a **residential** one.
- According to an order of the Austrian Ministry of Defence as of 8th July 2020, only those young Officers & Cadets & Midshipmen & Students have to be accepted for the residential semester, whose home country – or home region for Germany and Italy – is on the list of the Austrian's Ministry of Foreign Affairs with the travel warning status "4" or lower. The status of the respective country can be found: <https://www.bmeia.gv.at/reise-aufenthalt/reisewarnungen/>.
- **So far, all already reported young Officers & Cadets & Midshipmen & Students may come to the residential Internship to Austria without any restrictions.**
- The status of the country may change according to an up-dated COVID-situation.
- Take at least **5 FFP2-masks** with you. According to some provincial rules, you have to wear masks in public traffic.
- We have disinfectants in or in front of each lecture room and at many other places at the Academy.
- If there is a COVID-case, we may conduct a COVID-test for you at the Academy. In the worst case (positive COVID-test), we have to follow the national rules – depending on the disease process – and put you into quarantine (at the military hospital). Any repatriation will be evaluated with you and your home-superiors.



International Spring/Summer Semester & Internships

Bachelor Studies of Applied Science at the Theresan Military Academy/Wiener Neustadt/AUSTRIA



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More information:

- More detailed information you can download from our homepage:
https://www.milak.at/fileadmin/milak/Ausbildung/2018/Ausbildung_International_Basic_Officer_Training/06_Basic_Documents/05_TMA_Erasmus_Brochure_EN.pdf

If you have any other questions please write a mail to our ERASMUS+ Coordinator, **Mr. HADEK Christian, MSc** or to the responsible person in charge for incomings **Ms. PISTRACHER Livia** – both have the following e-mail: thermilak.international@bmlv.gv.at

I look forward to welcoming you all in Austria,
kind regards & stay healthy,
Col Gell

Colonel Assoc. Prof. Hon. Sen. GELL Harald, PhD (habil), MSc, MSD, MBA
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Annex 1 – sketch of the Academy and the Academy's area

